

**SACKETS HARBOR CENTRAL SCHOOL BOARD OF EDUCATION OFFICIAL  
PROCEEDINGS**

**Tuesday, January 21, 2014 @ 5:00 p.m.**

The regularly scheduled meeting of the Sackets Harbor Central School Board of Education, Sackets Harbor, NY, was called to order by President Townsend at 5:02 p.m.

Board Members Present: Christine Allen, Stephen Swain, Dale Phillips, Angela Green, Gregg Townsend

Others Present: Frederick E. Hall, Jr., Superintendent; Jennifer Gaffney, Principal; Julie Gayne, Sheri Rose, Emma Shirley

**Courtesy of the Floor**

Courtesy of the Floor was extended. There was no response.

13-14 169            Moved by Swain, seconded by Green, to approve the December 17, 2013 minutes.

Approve

Dec. 17, 2013      Yes: Swain, Green, Phillips, Allen, Townsend

Minutes            No: None

The motion carried.

13-14 170            Moved by Green, seconded by Phillips, to approve Treasurer's Report, Extracurricular Report, Budget Transfers and Internal Claims Auditor Report.

Approve

Treasurer's

Report,

Extracurricular

Report, Budget

Transfers and

Internal Claims

Auditor Report

Yes: Swain, Green, Phillips, Allen, Townsend

No: None

The motion carried.

13-14 171            Moved by Phillips, seconded by Allen, to approve CPSE & CSE Recommendation numbers: 1948, 730.

CPSE & CSE

Recommendations

Yes: Swain, Green, Phillips, Allen, Townsend

No: None

The motion carried.

13-14 172            Moved by Green, seconded by Swain, to approve Out of District Status for Aubri Cleveland, Grade 1, for the remainder of the 2013-14 School Year.

Approve

Out of District

Status for

A. Cleveland

for the

Remainder of

the 2013-14

School Year

Yes: Swain, Green, Phillips, Allen, Townsend

No: None

The motion carried.

13-14 173            Moved by Green, seconded by Allen, to approve Transportation Request for Izaiah Roach, Grade 6, to Faith Fellowship Christian School for the remainder of the 2013-14 school year.

Approve

Transportation

Request for

I.Roach, Grade

6, to Faith

Fellowship

Christian School

for the Remainder

of the 2013-14

School Year

Yes: Swain, Green, Phillips, Allen, Townsend

No: None

The motion carried.

13-14 174            Moved by Swain, seconded by Phillips, to accept an anonymous community donation in the amount of \$1,000.00 for SPARK and student needs.

Accept an

Anonymous

Community

Donation in

the Amount

of \$1,000 for

SPARK and

Student Needs

Yes: Swain, Green, Phillips, Allen, Townsend

No: None

The motion carried.

13-14 175            Moved by Swain, seconded by Green, to accept a \$250.00 donation from Peggy & Thomas Liptrott for the Backpack Program.

Accept a

\$250.00

Donation from

Peggy &

Thomas

Liptrott for the

Backpack Program

Yes: Swain, Green, Phillips, Allen, Townsend

No: None

The motion carried.

13-14 176 Accept a \$100 Donation from the Carpenter Family for the Backpack Program	Moved by Swain, seconded by Allen, to accept a \$100.00 donation from the Carpenter Family for the Backpack Program.  Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.
13-14 177 Accept a \$545.00 Donation From PTO	Moved by Swain, seconded by Green, to accept a \$545.00 donation from PTO.  Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.
13-14 178 Approve Use of Building for Taekwondo Tournament on August 2, 2014 at No Cost to the District with Certificate of Insurance to be Provided	Moved by Phillips, seconded by Green, to approve Use of Building for Taekwondo Tournament on August 2, 2014 at no cost to the District with certificate of insurance to be provided.  Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.
13-14 179 Approve Use of Building for Good News Club from February 10 – March 31, 2014 from 2:30 – 3:45 with Certificate of Insurance to be Provided	Moved by Green, seconded by Phillips, to approve Use of Building for Good News Club from February 10 – March 31, 2014 from 2:30 – 3:45 with certificate of insurance to be provided.  Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.
13-14 180 Discarding of Items	Moved by Swain, seconded by Green, to approve discarding the following items:  one Funmaker Touch Tone Organ – Asset Tag#: A00039422. one Health Master Air Purifier – Serial #: 20637408. one White Westinghouse Air Conditioner (No Tags). one General Electric Stove (No Tags). one Enlarger – B22 – Serial #: 846634, Asset Tag #: A00039120; one Enlarger C760 Modular System – Asset Tag #: A00039121; one Enlarger Bogen T-35 (No Tags). one Enlarger – Beseler 23CII – Serial #: 23-24027, Asset Tag #: A00039119; one Thomas Duplex Super Safelight – Serial #: 9406 (No Tag).  Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.
13-14 181 Approve Donating One Enlarger – Beseler to Belleville- Henderson CSD	Moved by Green, seconded by Allen, to approve donating one Enlarger – Beseler 23CII – Serial #: 23-24027, Asset Tag #: A00039119; one Thomas Duplex Super Safelight – Serial #: 9406 (No Tag) to Belleville-Henderson Central School District.  Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.
13-14 182 Approve Warranty Replacement of Cisco Access Point	Moved by Swain, seconded by Allen, to approve Warranty Replacement of Cisco Access Point Serial #: SER164501RR, Asset Tag #A00107171, Sackets Harbor Tag #: 02253; with Cisco Access Point Model #: WAP4410N, Serial #: ASK07j504166, Asset Tag #: A00358576, Sackets Harbor Tag#: 02363  Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.
13-14 183 Approve A. Eaton as a Certified Substitute Teacher Pending Fingerprint Clearance	Moved by Allen, seconded by Green, to approve Andrea Eaton as a certified substitute teacher pending fingerprint clearance.  Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.

13-14 184	Moved by Allen, seconded by Phillips, approve James Arthur as a certified substitute teacher
Approve	pending fingerprint clearance.
J. Arthur	
as a Certified	Yes: Swain, Green, Phillips, Allen, Townsend
Substitute	No: None
Teacher	The motion carried.
Pending	
Fingerprint	
Clearance	

**Superintendent’s Report**

Mr. Hall reported districts must be in compliance with a New York State boiler mandate. The District is in compliance since natural gas is the heating source.

Mr. Hall reported on the Fort Drum RISE Stem Grant meeting. Lisa Blank, Lyme Central School District, will be the Coordinator for the grant. This grant will offer virtual learning that will be hybridized to meet SED requirements. Health will be the first class to be offered. This is an opportunity for teachers to teach what they have not been able to teach.

Mr. Hall reported the District has had one closure for illness, two weather days and today was a two hour delay due to the temperature.

Mr. Hall reported the District received four Character Education kits through the Congressional Medal of Honor Foundation. The kits were given to the Social Studies Department and Guidance. The kits are incredible resources.

Mr. Hall gave kudos to the silent community member who nominated the District to receive these kits.

Mr. Hall reported Impact Aid application has been filed. Kudos to Julie Gayne for orchestrating the process.

Mr. Hall reported there is a new procedure on certification requirements. We are now able to use teachers as certified from the point of certification application.

**Principal’s Report**

Ms. Gaffney took the opportunity to formally acknowledge the District’s Back Pack Program sustains from generous community and staff donations and for that the District is very grateful.

Ms. Gaffney reported the District has been chosen for a Pilot Program involving the Free/Reduced Program and reviewing Medicaid status. Parents will be contacted if their family qualifies.

Ms. Gaffney reported the District will be participating in a U.S. History test for 8<sup>th</sup> graders on February 25, 2014 sponsored by NAEP. Parents and students have been notified. NAEP will provide staff any accommodations that are needed.

Ms. Gaffney reported the District has a second round of RtI meetings. The committee met on 17 students. Overall, the program is proving to be very successful.

Ms. Gaffney reported the revival of Forensics may be a possibility. Currently, there is an interest among some students who will meet in Mr. Wekar’s room one day a week with supervision. We may need to look at next school year if there is continued interest.

Ms. Gaffney reviewed with the Board of Education the goals of the Technology Committee. The District must review the Technology Plan every three years. Ms. Gaffney will share the document with the Board of Education when completed.

Ms. Gaffney reported she is on the Technology Committee for the STEM Grant. Districts compared course offerings and infrastructure. The primary goal of the grant is to purchase hardware and to have wireless infrastructure in place.

Ms. Gaffney is advocating for a manageable wireless system.

Ms. Gaffney reported there will be a K-12 Pep Rally on Friday, January 24 in honor of Garrett Loomis.

Ms. Gaffney reported Odyssey of the Mind will be competing on March 1, 2014.

Ms. Gaffney reported she would be attending a 21<sup>st</sup> Century School Security by Utica National with Mr. Hall and Mr. Tastor.

**New Business**

Mr. Hall reviewed the Bus Proposition with the Board of Education. The bus proposition is up by \$3,000 this year compared to last year. Mr. Hall has reviewed with Paul Gibbs the estimate in which there are no “frills.”

13-14 185	Moved by Phillips, seconded by Allen, to approve a Bus Proposition to appear on the May 2014
Approve	Annual Meeting and Budget Vote not to exceed the amount of \$112,907.00.
Bus Proposition	
to Appear on the	Yes: Swain, Green, Phillips, Allen, Townsend
May 2014	No: None
Annual Meeting	The motion carried.
and Budget	
Vote not to	
Exceed the Amount	
of \$112,907.00	

13-14 186	Moved by Green, seconded by Allen, to approve Sale of Bus # 55 for a value of \$3,500
Approve	toward the purchase of a new 66 passenger diesel school bus.
Sale of Bus #55	
for a	Yes: Swain, Green, Phillips, Allen, Townsend
Value of	No: None
\$3,500 toward	The motion carried.
the Purchase of	
a New 66	
Passenger	
Diesel School	
Bus	

Mrs. Julie Gayne reviewed with the Board of Education the Building Aid Waiver Application. The State is accepting applications for waivers from districts that meet the criteria. Unfortunately, our District does not technically qualify for a waiver due to our recent rebonding.. However, after Julie’s discussion with Fiscal Advisors, the feeling is the District should pursue a waiver to require the State to say no as their rate recalibrations is causing the decline in the District’s building aide. Julie Gayne spoke with Fiscal Advisors who could assist with filing a waiver at a cost of no more than \$500.00. Fiscal Advisors indicated they are not optimistic a waiver would be granted but if the District was to receive a waiver it could restore several thousand dollars in building aid. If the District does not receive the waiver, at least every attempt was made.

13-14 187 Building Aid Waiver Application through Fiscal Advisors	Moved by Swain, seconded by Green, to pursue a Building Aid Waiver Application through Fiscal Advisors.  Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.
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**Old Business**

Julie Gayne reviewed with the Board of Education the Governor’s proposed 2014-15 State Aid Runs. Unfortunately, the District is still being heavily impacted by the GEA (Gap Elimination Adjustment) \$400,000 +. Also, the run reflects aids like Private Excess Cost and inflated building aid figures.

Mr. Hall indicated there is no identifiable sources for legislation to put money back in the budget and believes districts may see more GEA restoration.

Mr. Hall indicated he would be in contact with Senator Ritchie, and Assemblywoman Russell.

Julie Gayne reported she has had a conversation with Paul Warneck regarding the Veterans Exemption for school taxes. This exemption is a cost shift to other taxpayers. Currently, there are six townships in Jefferson County that do not offer this exemption. Julie reviewed the tax scenario with the Board of Education.

Julie Gayne indicated Mr. Warneck recommends waiting a year to see how the exemption shifts out, as it can be implemented at anytime.

Mr. Swain indicated he believed more thought needed to go into the process since it is not a true exemption. The Board of Education discussed the pros and cons of the Veteran’s Exemption and consented to take no action at this time.

**Board Issues**

There were no Board Issues.

13-14 188 Executive Session	Moved by Green, seconded by Swain, to go into Executive Session for Discussion of the Employment History of a Particular Person  Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.
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The meeting recessed at 6:20 p.m.

13-14 189 Come out of Executive Session	Moved by Phillips, seconded by Allen, to come out of Executive Session  Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.
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The meeting resumed at 6:50 p.m.

13-14 190 Approve Five-Year Contract from July 1, 2014 June 30, 2019 for Frederick E. Hall, Jr. and Approve Annual Evaluation	Moved by Swain, seconded by Green, to approve a five-year contract from July 1, 2014 – June 30, 2019 for Frederick E. Hall, Jr. and approve annual evaluation.  Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.
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13-14 191 Adjournment	Moved by Green, seconded by Allen, to adjourn.  Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.
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The meeting adjourned at 6:50 p.m.